

Progress Report #1

On at least two occasions you will be asked to provide progress reports on the research you are conducting on your belief statement. The purpose of these reports is to allow me an opportunity to assist you in your researching efforts -- as well as to "motivate" you to begin early and maintain consistent effort.

Please follow the format below for your progress report:

1. List the belief statement in boldface print (making sure that this is the agreed upon statement). Hit "Enter"
2. In list fashion, indicate at least **five** sources you have located for your belief statement. PLEASE USE THE CITATION FORMAT DISTRIBUTED EARLIER FOR EACH OF THESE SOURCES.
3. At the end of the above list, write a short (one paragraph) statement that talks about how your search is going so far.
4. Attach the **actual** documentation you listed above. These should be annotated and/or summarized (as described in the assignment sheet). Interviews should include the questions asked, responses and a summary of how this interview has impacted your thinking.
5. Please secure all of the above in a three-ring folder (The flat and soft covered type – not a bulky and hard covered binder).
7. Points will be assigned for each progress report. These will be included in your final grade for this project. (See the project rubric)

Note: The idea here is to show clear and sustained progress. Five sources that have been printed off on Feb. 27 are not the idea.....and remember, the date often automatically appears at the bottom of the printout! ☺

Name: _____

Progress Report #1
Feedback Rubric

Meeting Progress Report Requirements:

	Yes	No
Statement Listed		
Five sources listed - as per assignment sheet		
Actual documentation attached (no less than five)		
Short statement included		

Suggestions (Checked only if applicable):

<input type="checkbox"/>	Annotate and/or summarize your documents	
<input type="checkbox"/>	Your annotations/summaries need to show how what you are reading connects to your belief statement.	
<input type="checkbox"/>	Annotations need to be more extensive	
<input type="checkbox"/>	The summary needs more information/detail	
<input type="checkbox"/>	Be sure to look for support, challenges and/or ways your view may be expanding	
<input type="checkbox"/>	Look for more reliable sources (journals, professional organization web sites, research reports, etc.)	
<input type="checkbox"/>	Be sure to look for a variety of resources as you continue to work on this project	
<input type="checkbox"/>	You have abstracts or summaries. You need the full text.	

Key words that may help:

Authors that may help:

Note: To earn credit (points) for this progress report, you **must** include this feedback sheet in the front of your final project. You **must** also include the progress report you submitted in the front of your final project. **SAVE BOTH DOCUMENTS!!**

Lit I
FALL, 2001
Dr. Donk

Progress Report #2

This is the second and final progress report for your literacy learning map. The purpose of this report is to allow me continuing opportunities to assist you in your researching efforts – as well as to “motivate” you to maintain a consistent effort. Reminder: In addition to this progress report, I hope that you are availing yourself of the opportunities on **DISCUS!**

Please follow the format below for your progress report:

6. List the belief statement in boldface print (making sure that this is the agreed upon statement). Hit "Enter"
7. In list fashion, indicate at least **five new** sources you have located for your belief statement. Do not include the things you listed on the first progress report. This report should only include research you have done since then. Please turn in only the new research.
3. Use the Citation Guide I gave you earlier for all citations.
4. At the end of the above list, write a short statement that indicates the research efforts you plan for the remainder of this assignment.
5. Due: Thursday, November 8 at noon. Please bring these to my office.
6. Note: As you complete this progress report.....this would be a good time to once again review all of the project directions and the rubric for the final project.

Name: _____

Progress Report #2
Feedback Rubric

Meeting Progress Report Requirements:

Yes No

	Yes	No
Statement Listed		
Five <u>new</u> sources listed - as per citation guide		
Actual documentation attached (no less than five new ones)		
Short statement included		
Turned in on time		

Suggestions (Listed only if applicable):

	Annotate and/or summarize your documents	
	Your annotations/summaries need to show how what you are reading connects to your belief statement.	
	Annotations need to be more extensive	
	The summary needs more information/detail	
	Be sure to look for support, challenges and/or ways your view may be expanding	
	Interviews should contain questions, responses and a summary related to your belief statement -- as per the assignment sheet.	
	Look for more reliable sources (journals, professional organization web sites, research reports, etc.) Note: A single web site page is rarely reliable. Also, ERIC documents (vs. ERIC journals) <u>may</u> be less reliable.	
	Be sure to look for a variety of resources as you continue to work on this project	
	You have abstracts or summaries. You need the full text.	

Questions? Concerns? Need help? Find something that might help others?Please see DISCUS so that both your peers and I can respond to you!

Note: To earn credit (points) for this progress report, you **must** include this feedback sheet AND the actual progress report in the front of your final project.