

## Minutes

Hope College Education Department Technology Team

October 5, 2010

Members Present: *Peter Folkert, Brittany Melpolder, Jessa Boles, Jon Malm, Erin Stier, Jill Valentino, Karli Brant, Carl Scholten, Alisha Compagner, Amber Lemme, Shelby Schulz, Susan Cherup*

Absent: None

- **Picture:** We took a new picture for the website!
- **Aver Pens demo:** Brittany showed us all the features of the Aver pens. We are excited about learning how to incorporate this kind of technology in the classroom. Members are encouraged to explore the features and see what else these pens are capable of.
- **Thursday, October 14<sup>th</sup>:** Karli and Amber are going to help Susan's Exceptional Child class upload the NETs, PSMTs, and Code of Ethics from 8:30-9:30am. Erin might take this over at 10:10 if she is available.
- **Friday, October 15<sup>th</sup>:** Linda Jordan is looking for Tech Team members to demonstrate the use of the Smartboard, Averpens, and Document camera to her Ed310 class. Alisha and Erin volunteered to present these items at 8:50am and 12 pm for her.
- **Inspiration Instruction Update:** Carl is going to explore the new 9.0 version of Inspiration and update the directions. He will do a task analysis and write step by step instructions.
- **SmartSlate:** Karli is going to take this home and become an expert on it.
- **Goals:** We discussed that one goal for this year would to be to become more aware of technology. We talked about doing weekly presentations to share our knowledge with the rest of the team. Peter began with Googledocs, showing us the features and positive and negative aspects of the program. We also want to learn more about Ipads and how they can be used in the classroom. Amber has seen students in her placement write essays, use Googledocs, and play educational games on their Ipads, and she is going to continue to research this. Jill is going to check things out in her student teaching placement and also going to report back.
- **Student Teaching Seminar Presentation:** Great job to everyone at the presentation Monday night! Remember, on Monday, October 25<sup>th</sup>, from 6:30-8:00, Student teachers will present their portfolios. It would be nice if Tech Team members could attend to give written feedback on individual portfolios to the professors.
- **Snacks:** We will follow the same procedure for snacks as last year. Shelby will be in charge of this for the next meeting
- **Next Meeting Time:** We will most likely have our next meeting at 9:05 on Tuesday, October 26th. An email will be sent to confirm this.

This concludes our meeting.

Respectfully submitted,

Jessa Boles, clerk

Next meeting is scheduled for Tuesday, October 26, 2010 in VZ 247 at 9:05pm

