

Professional Portfolio Rubric

Name: _____ Date: _____ Paper format Electronic format

White=Student's copy Yellow=Education Department's copy Pink=Instructor's copy

Evaluation of the Presentation			
	Exceeded Expectations (3 pts.)	Met Expectations (2 pts.)	Yet to Meet Expectations (1 or 0 pts.)
Philosophy for Portfolio	Presented philosophy for portfolio in a clear, detailed & organized manner	Presented philosophy for portfolio in an understandable manner	Presented philosophy in a haphazard manner <u>or</u> failed to present philosophy
Selection of Artifacts	Described selection of artifacts in a clear, detailed & organized manner	Described selection of artifacts in an understandable manner	Described selection of artifacts in a haphazard manner <u>or</u> failed to present selection of artifacts
Yet to do...	Explained plans for portfolio in a clear, detailed & organized manner	Explained plans for portfolio in an understandable manner	Explained plans in a haphazard manner <u>or</u> failed to present plans

Evaluation of the Portfolio				
	Exceeded Expectations (4 pts.)	Met Expectations (3 pts.)	Working Towards Expectations (2 pts.)	Yet to Meet Expectations (1 or 0 pts.)
Artifacts (Variety)	Artifacts represent a wide variety of kind, origin, and sources	Artifacts represent a fairly broad variety of kind, origin, and sources	Artifacts represent some variety of kind, origin, and sources	Artifacts are limited in kind, origin, and source; (e.g. – restricted to one experience or class)
Organization	Organization is clearly and explicitly evident; Organizational aids used throughout; Organization enhances evidence of learning and growth;	Organization is generally evident; Organizational aids used; Organization helps to locate evidence of learning and growth; Logical order;	Organization is somewhat evident; Some use of organizational aids, though not consistently;	Organization is unclear; No organizational aids used; Haphazard order; Confusing “gestalt”;
Rationale/ Support	Notations are provided throughout the portfolio that clearly explain the artifacts and their application to teaching;	Notations are provided in a number of places that explain the artifacts and their application to teaching;	Notations are provided sporadically; Application to learning and teaching is unclear at times;	Notations are missing or limited; Relation of artifacts to learning is missing or unclear;
Visual Appeal	Attention to visual detail highly evident (theme, backgrounds, font, etc.) and consistent; Few, if any, mechanical errors	Attention to visual detail (theme, backgrounds, font, etc.) is evident; Generally correct mechanics, though several errors evident	Some attention to visual detail is evident, though it is sporadic and sometimes careless; Mechanical errors are evident;	Little to no attention to visual detail is evident; Inconsistent; Messy; Numerous mechanical errors

Rate the above areas. Total the points. Circle the corresponding rating below.

Total Score for both sections: _____

22-25 --- **Excellent** (Portfolio is exceptionally professional in format and in appearance)
 18-21 --- **Proficient** (Portfolio is generally professional in format and in appearance)
 14-17 --- **Developing** (Portfolio is somewhat professional in format and in appearance)
 13 & below --**Unacceptable** (Portfolio is poorly developed/presented)

Reviewed by: _____