

**APPLICATION TO PRESENT A RECITAL
SPONSORED BY THE DEPARTMENT OF MUSIC**

This form is intended for students who wish to give a recital with the sponsorship of the Department of Music. It contains

- a summary of the departmental recital policy
- a description of the audio/video recording policy
- a comprehensive application form for reserving spaces for the recital, rehearsals, reception, and for recording services.

Please read carefully before you begin to fill out the Application Form.

A SUMMARY OF THE DEPARTMENTAL RECITAL POLICY

General

The Department of Music sponsors junior and senior recitals, and in certain cases, freshman and sophomore recitals. If you wish to present a recital, the department requires

- a) that you are studying applied music in the department at the time you give the recital; and
- b) that you must have appeared in at least two departmental student recitals before you are allowed to give a solo recital.

RECITAL REQUIREMENTS FOR DEGREES IN MUSIC

B. M. in Performance

You are required to give both a junior and senior recital. Your applied teacher must give permission for you to give a recital. Some applied areas (e.g., voice, keyboard, strings) may require their own audition, granting approval to give the recital.

B. M. in Music Education

It is expected that all music education majors give senior recitals. You are encouraged to consider joint recitals—a recital given by two or more music education students. Studio teachers must give permission for students to give a recital. Some applied areas (e.g., voice, keyboard, strings) may require their own audition, granting approval to give the recital.

B. A. in Music

You are not required to give a recital. With permission from your applied instructor, you may give a senior recital without an audition. If you wish to give a junior recital, you must first audition before the Recital Committee (chaired by Charles Aschbrenner.) Note: Some applied areas (e.g., voice, keyboard, strings) may require their own audition, granting approval to give the recital.

Fine Arts/Musical Theatre Composite Majors

You are not required to give a recital, but the department expects those students focusing in performance to give recitals. Studio teachers must give permission for students to give a recital. Some applied areas (e.g., voice, keyboard, strings) may require their own audition, granting approval to give the recital.

Recital Requirements for Degrees not in Music

There are no public performance requirements. In order to present a recital with departmental sponsorship, you must first audition before the Recital Committee, chaired by Charles Aschbrenner.

RECITAL TIMES

Recitals for any given academic year may be scheduled in the preceding spring after the calendar has been set for ensemble concerts and major departmental events. When a student recital date is placed on the calendar, it will be considered final and

may be altered only if the Recital Committee, which will review all change-of-date requests, finds the reasons appropriate to warrant rescheduling. (The Recital Committee is chaired by Charles Aschbrenner.)

Senior Recitals

Times: Monday through Friday at 8:00 p.m.; Saturday at 2:00, 4:00 or 6:00 p.m. on designated weekends.

Duration: A maximum of 60 minutes of music plus an intermission.

Place: Dimnent Chapel or Wichers Auditorium. (Organists may use the Organ Studio.)

Other Recitals

Times: Monday through Friday at 6:00 p.m.; Saturday at 2:00, 4:00 or 6:00 p.m. on designated weekends.

Duration: A maximum of 50 minutes of music; no intermission.

Place: Wichers Auditorium; Dimnent Chapel is available only for organ and piano recitals.

RECORDING SERVICES

The Hope College Recording Arts Center (RAC) is a state-of-the-art digital recording facility that can record recitals, concerts, etc. in Wichers Auditorium, Dimnent Chapel and the Organ Studio. The RAC is a comprehensive computer music facility that can perform digital recording and editing, as well as automated mixing and mastering. The manager of the RAC is John Erskine—NYK 115—x 7993.

All departmental recitals and concerts are audio/video taped and archived in the Music Library in Nykerk. Students may acquire personal copies of the video and/or audio recordings (either cassette or CD format) by filling out the application form and paying a fee, covering duplicating costs.

FOOD SERVICES FOR RECEPTIONS

Receptions may be held in designated areas, convenient to the concert venue. Only Hope College Food Services may be used to host the event. You may book receptions and arrange for catering by completing the application form and contacting campus Food Services at x7210.

RECITAL ETIQUETTE

Because they are official permanent academic documents, printed programs may not contain expressions of gratitude, dedications, etc. Musical encores and personal remarks are not allowed at the recital (since recitals are recorded and archived for purposes of NASM accreditation). Personal expressions of thanks, as well as presentation of flowers, are certainly appropriate at receptions, after the recital.

Flowers (as stage decorations) and flash photography are not permitted at recitals.

APPLICATION FORM FOR SOLO STUDENT RECITALS

Last Name _____ First _____ email _____.

Address _____ Phone _____.

Degree _____ Instrument/Voice _____.

I wish to reserve the following space for a recital: (check appropriate choices)

Dimnent _____ Wichers _____ Organ Studio _____.

Recital Type: Junior _____ Senior _____ Other _____

NOTE: Joint recitals or half recitals that share a common program must be submitted together for approval.

RECITAL DATE

1st Choice: Date _____ Time _____ Dress Rehearsal Date/Time _____

2nd Choice: Date _____ Time _____ Dress Rehearsal Date/Time _____

Recital dates and rehearsals are booked through Kathy Waterstone, in the Music Department Office. Care is taken to consider room availability and schedules of teacher/accompanist.

PROGRAM

All music performed (including program notes/translations) must be approved by the teacher. Program information must be submitted to the office one week prior to the recital.

RECORDING : Audio/video recordings are made of all Music Department recitals/concerts and are archived in the Music Library.

Do you wish to have a personal copy of your recital? NO YES

Cassette recording, *and I agree to pay \$15*

CD recording, *and I agree to pay \$ 25*

Video recording, *and I agree to pay \$10*

Grand Total: \$ _____.

Checks should be made payable to **Hope College Music Dept.** and submitted to Kathy Waterstone prior to the recital.

ACCOMPANIST

Do you have an accompanist? NO YES

If yes, who? _____

If you need an accompanist, please see Roberta Kraft, Coordinator of Accompanying.

RECEPTION NO YES

If your recital is performed in Wichers, then the reception will be in the Nykerk Lobby. If your recital is performed in Dimnent, the reception is in the Chapel Basement Room 10. A menu of catering options is available in the Music Office; please see Kathy Waterstone for the listing. All food requests are made through the Catering Office, x7210. It is your responsibility to arrange for your reception.

SIGNATURES

By signing this form, you agree to comply with all departmental guidelines.

Your signature _____ Date _____

Please gain approval and signatures from the following:

Your Teacher _____ Date _____
 Accompanist _____ Date _____
 Robert Kraft, Accompanist Coordinator _____ Date _____

If you are giving a recital that needs approval from the Recital Committee, please gain the signature from Charles Aschbrenner, Chair of the Recital Committee _____

PROGRAM INFORMATION

The format of all recital programs will adhere to departmental policy and conform to the approved guidelines. (See Kathy Waterstone for sample programs.) Program information should be submitted typewritten, and include opus numbers, composers' dates, names of those assisting (such as accompanists, etc.). Any program notes and song translations must be typed and submitted on diskette, Macintosh format, two weeks before recital date.

SAMPLE	
Mighty Lord and King All Glorious	Johann Sebastian Bach
from <i>Christmas Oratorio</i>	(1685-1750)
<p>Matthew Hierholzer, <i>baritone</i> Andrea Johnson, <i>piano</i></p>	

Stage arrangements (position of piano, music stands, chairs, etc.) must be described/sketched below.
 Ushers and Stage Managers are provided by Delta Omicron.
 For special lighting and audio/video concerns, contact John Erskine – 7993.

