

PREPARING FOR AN OFF-CAMPUS SEMESTER OR YEAR

- More than 200 programs in over 60 countries are official Hope College programs. Students should check with the Office of International Education if they have questions.
- Planning is ESSENTIAL. Some courses taken on off-campus programs may complete requirements for general education and/or majors and minors. Approval forms (which require signatures of department chair and advisor) are available in the Registrar's Office and the Office of International Education.

Students may be ready to meet the academic demands of an off-campus program in their junior year if they have declared their major and taken three or four classes in their major area. For students in nursing, accounting, education and social work, the sophomore year may be the best year for study abroad.

- Encourage students to take IDS 171 (CH I) at Hope—they may find a literature, history, or philosophy class with a modern focus on their off-campus program to meet the CH2 requirement.
- Classes students take off-campus MUST have approval to count as general education, major, or minor requirements. Forms to make these requests are available in the Registrar's Office: <http://www.hope.edu/admin/registrar/FormsPDF/abroad.pdf>. Major and minor department chairs approve all requests for their majors and minors.
- Off-campus study requires TWO applications. The *first* is a general "Off Campus Study" application, required of all Hope students who want to study off-campus. Hope College uses this application to assure that students have the background, GPA, personal characteristics and maturity needed for successful study off-campus. The Office of International Education publishes the date these applications are due and also provides these applications.

The *second* is an application for the specific program the student wishes to enroll in. Again, the program representative (see next page) can tell students the exact date this application is due.

- When students enroll in official Hope College programs, they remain Hope students. Grades earned on these programs will be posted to their academic transcript. Their state and federal awards (excluding Federal Work-Study) apply to the cost of their program.
- Students should check with the Office of Financial Aid (100 East 8th Street, first floor) to see if institutional financial aid (Hope scholarships, awards, grants) is transportable to their off-campus study.
- Tuition is set at the full-time Hope College tuition rate, unless the official off-campus program's tuition is greater—in which case the program's tuition is charged. All tuition charges are handled by Hope's Business Services Office.
- Room and board expenses are paid directly to the program provider by the student. Airfare to and from the program site is an additional cost. Most programs have a \$500 deposit due after acceptance into the program.
- Try to help students plan their off-campus semester during a FALL semester; enrollment in spring semester off-campus programs is limited.
- For questions, please contact the Office of International Education at x7605 or email studyabroad@hope.edu

Contact People for Off-Campus Programs

Border Studies Program	Amy Otis-De Grau Fried International Center, MMC, x7605 http://www.earlham.edu/~borders/
Chicago Metropolitan Semester	Sander DeHaan Modern/Classical Languages, MMC x7560 http://www.chicagosemester.org/
International Semester/Years	Amy Otis-De Grau Fried International Center, MMC, x7605 http://www.hope.edu/beyondhope/
Oak Ridge Science Semester	Jon Peterson Geology/Environmental Science, Schaap Science, x7133 http://www.acm.edu/programs/15/oakridge/
Oregon Extension	Jim Allis Philosophy Dept, Lubbers Hall, x7551 http://oregonextension.org/
Newberry Seminar	Bill Pannacker English Dept, Lubbers Hall, x7454 http://www.acm.edu/programs/14/newberry/
New York Arts Program	John Tammi Theatre, DeWitt Center, x7602 http://www.newyorkartsprogram.org
New York Center for Arts & Media Studies	Steve Nelson Art, DePree Center, x7503 http://nycams.bethel.edu/
The Philadelphia Center	Isolde Anderson/Linda Koetje Communications Dept, MMC, x7969/x7593 Pat Roehling Psychology Dept, Schaap Science, x7732 Tom Smith Economics, Mangaement, Accounting, VanZoeren, x7979 http://www.tpc.edu/
Washington Honors Semester	Jack Holmes Political Science, Lubbers Hall, x7543 http://www.hope.edu/academic/polisci/Washington/