



Maura Reynolds <mreynolds@hope.edu>

Tuesday Tidings #9, July 12, 2011

Maura Reynolds, Director of Academic Advising <advising@hope.edu> Tue, Jul 12, 2011 at 6:00 PM

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Quick Links

- [Registration Resources for Incoming First Year Students](#)
- [KnowHope Plus](#)
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HOPE COLLEGE REGISTRAR'S OFFICE

Tuesday Tidings!

July 12, 2011

7 weeks from today, your classes begin meeting

Hello, Hope College,

It's been a busy week in the Registrar's Office!

Class schedules You can see your schedule of classes in your KnowHopePlus account. Please check the orange envelope in your packet for your user ID and PIN. After you've logged in:

- Click on *Registrar and Student Accounts*
- Then on *Registration*
- Then on *Printable Schedule*. You can look at your schedule in a variety of ways in KnowHopePlus: this is the way I suggest you begin with.

Some things to notice:

- At the bottom left of your printable schedule, you'll find any classes meeting in the last half of the semester (these are labelled "B") as well as any classes without assigned times (like private music lessons--which will be scheduled after you come to campus through the Music Department)
- Clicking on any class in your printable schedule will bring you to another screen with more information about the type of class (lecture, lab, studio, discussion), number of credits (some discussion, drill, and lab courses carry no credit), meeting place, and name of professor.

The [interactive campus map](#) will help you see where classroom

buildings are.

Questions about your class schedule?? We worked hard to honor your requests--but this was not always possible, especially for sections of English 113 and Religion 100. Spaces in these classes are tight or non-existent. Spanish 121 and 221 are also completely full.

We'd like to have your schedule settled *before* you come to campus--you'll be busy after you arrive. If you want to try to make schedule changes, please contact the Registrar's Office. We can't create space where none exists, but we're happy to try to make changes and help you problem-solve. It's not possible to make schedule changes on-line.

I've posted an [FAQ](#) (Frequently Asked Questions) about class schedules. Please check that site--I hope I've anticipated many of your questions.

I've added a link to the FAQ site in the Quick Links section (upper left corner).

Buying Books. There will be time during orientation weekend to buy your text books, and you'll use your class schedule to determine what books are required for each of your classes. You do not need to have your books before you arrive on campus, but for those who are interested, our bookstore will post the booklist online in early August.

Advanced Placement and Transfer Credit We've received more than 500 AP test results and are entering information and sending it to departments. We'll phone and e-mail students if schedule changes seem appropriate--thanks for responding promptly.

If you did not request that your AP scores be sent to Hope College, please follow [these directions](#) to order an additional score report.

After AP scores and transfer courses are evaluated, credit awarded will be posted on your "Academic Transcript" in your KnowHopePlus account. This process takes a week or two; we appreciate your patience.

Bills. You can see your bill in your KnowHopePlus account.

If another person (a family member or someone other than you) will be paying your bill, please follow [these directions](#) so those people have access to your bill.

Bills are not mailed, and access is not granted automatically to parents or anyone else--only YOU can give authorization to another person. Please make time to give authorization to those

who need to pay the bills.

Sincerely,

Maura Reynolds

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