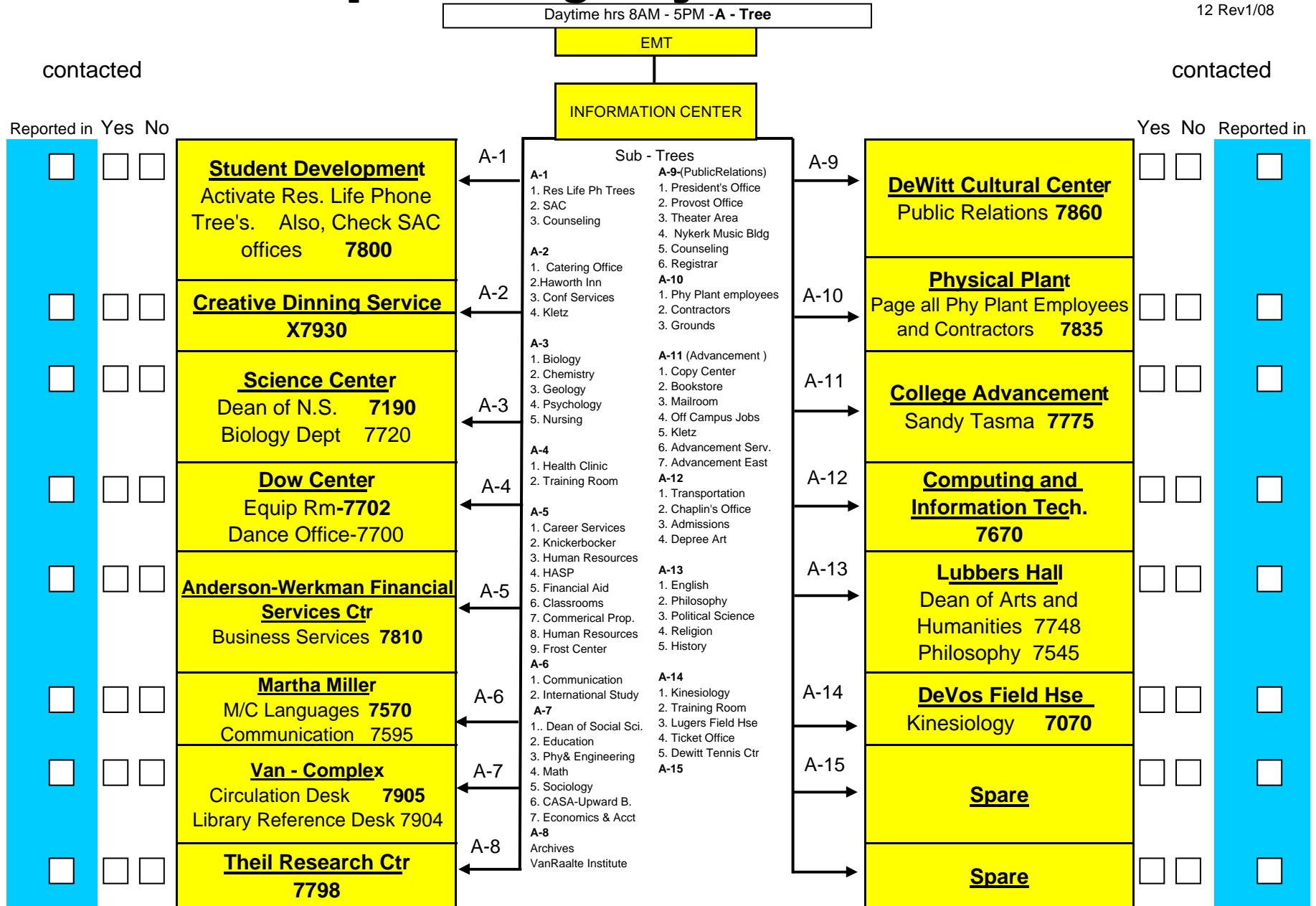


Campus Emergency Phone Tree

12 Rev1/08



The Emergency Phone Tree is to be used to notify faculty/staff/students of an emergency situation. The Phone Tree will be initiated by the Emergency Management Team (EMT) in the event of an emergency. The Information Center will make the initial fifteen contacts. Once your building is contacted you should contact the buildings located on your individual phone tree. Each building should have an emergency phone tree that can contact everyone within their respective building. (Example; Public Relations will activate the DeWitt Phone Tree for those areas listed under the sub-tree beside their listing A-9)

Once the calls are completed under your section call Campus Safety back at X7770 to let them know your contacts have/haven't been contacted.

Corrections or additions should be forwarded to the Occupational Health and Fire Safety Office at 178 East 11th Street or call X7999.

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