

Defining a Site in Dreamweaver MX

1. From the top menu in Dreamweaver, click Site, New Site
2. Enter a name for the site, click Next >
3. Select No for using server technology, click Next >
4. Choose to edit copies on the local machine
 - a. Select a folder in which to save the local copies of the web site. This location and folder name are not critical.
 - b. Click Next >
5. Select an FTP connection to the remote server
 - a. Enter the following information based on the web account issued by CIT.
 - b. www.hope.edu or faculty.hope.edu are the FTP addresses of the Web server
 - c. /web/htdocs/foldername/ or /samba/faculty/foldername/ are the folders on the server in which to store files
 - d. Login name is the FTP login (this is case sensitive)
 - e. Password is the FTP password
 - f. You may select the Save password option if there are not multiple users of the computer. This is NOT advisable in the TechLab.
 - g. Click Test Connection to make sure that all of the parameters have been entered correctly. If an error message is received, call CIT for assistance.
 - h. Click Next >
6. Select No for enabling check in/check out, click Next >
7. Click Done

Editing an Existing Site

1. After the site has been defined, click the green down-arrow (↓) in the Files panel group on the right side of the screen.
2. Click Yes to "get" the entire site.
3. Double-click on a filename in the Files panel group to open the file into Dreamweaver.
4. Make changes and click File, Save.
5. Select the filename in the Files panel group and click the blue up-arrow (↑) to "put" the file on the remote site.
6. Test changes in a web browser.