

NON-RETURN/WITHDRAW FORM

Will you complete the semester in which you are currently enrolled? ☐ Yes ☐ No

Are you leaving due to medical circumstances?
☐ Yes ☐ No



Hope COLLEGE
HOLLAND, MICHIGAN

LAST NAME

FIRST NAME

MIDDLE NAME

NON-HOPE EMAIL ADDRESS

STUDENT ID NUMBER

PERMANENT ADDRESS STREET

CELL PHONE NUMBER

CITY

STATE

ZIP

Do you plan to readmit to Hope College? *If yes, for what semester/term and year?* ☐ Yes ☐ No

Semester/Term and Year

If leaving during semester, please provide the exact date you last attended a class.

Month

Day

Understanding your reasons for leaving will help us to improve the Hope experience for future students. Please check any of the following which apply to you:

☐ Personal Mental Health Reasons

☐ Personal Physical Health Reasons

☐ Financial Reasons

☐ Didn't feel like I belonged

☐ Issues with roommate(s)

☐ Got a new job or want to work in my hometown

☐ Didn't get accepted into major and/or minor.

Which major or minor? _____

☐ I did not feel prepared for college level academics

☐ Degree completion is taking longer than expected

☐ Intended major isn't offered

Which major? _____

☐ No longer interested in attending college

Is there anything else you'd like Hope to be aware of? If so, please explain ☐ Yes ☐ No

We're eager to learn about your campus experience. Would you be open to us reaching out in 1-2 months for a brief follow-up? ☐ Yes ☐ No

If so, what is the best way to contact you? Please circle one: Phone Email Text

Will you be transferring to another college or university? *If yes, provide the institution name and major you plan to pursue.*

☐ Yes

☐ No

College/University Name

Major

I am an International Student

I Receive Veterans Administration Benefits

☐ Yes

☐ No

☐ Yes

☐ No

AFTER READING INFORMATION ON THE BACK OF THIS PAGE, SIGN YOUR NAME AND DATE THE FORM. By signing this form, you are agreeing that you've read and understand this information. Any questions concerning these policies have been discussed with the appropriate office.

HANDWRITTEN STUDENT <i>SIGNATURE</i>	DATE	DEAN OF STUDENTS SIGNATURE	DATE
FINANCIAL AID SIGNATURE	DATE	BUSINESS SERVICES SIGNATURE	DATE
REGISTRAR'S OFFICE SIGNATURE	DATE	REGISTRAR'S OFFICE USE ONLY: STATUS: _____ LAST TERM OF ATTENDANCE: _____ REASON: _____ CLASSES DROPPED: _____ CODE: _____	
BUSINESS SERVICES OFFICE USE ONLY:			
MEDICAL DOCUMENTATION RECEIVED _____			

Financial Aid

A financial aid counselor can help you understand how not returning to or withdrawing from college impacts your current and future financial aid (including merit award) eligibility.

- **Student/Parent Loan Repayment** – If you and/or your parent(s) have borrowed student or parent loans while attending Hope, you need to have a thorough understanding of when your loan repayment begins and the options available to you.
- **Satisfactory Academic Progress Policy** – Withdrawing during the semester impacts your progress toward degree completion, which impacts your eligibility for financial aid. If you think you may want to return to Hope in the future or transfer to another college, we will discuss how withdrawing impacts your eligibility for future financial assistance.
- **Financial Aid Award Adjustments** – We are required to recalculate your financial aid awards based on the number of days you were enrolled before withdrawing. Business Services will compute your charges and award adjustments after receiving your completed Withdraw Form from the Registrar.
- **Merit Award Decisions** – If you are a Hope merit award recipient, non-returning and/or withdrawing impacts your eligibility for future merit award payments.

Business Services -Student Account Information for Withdrawing During a Semester

It is important to talk with an administrator in Business Services before you leave campus. Based on your circumstances and official withdrawal date, you may be eligible for a refund. The standard refund schedule is posted in the college catalog under student expenses.

Housing

Withdrawing during the semester impacts your current housing. The following process will take place:

- Once the withdraw form is complete and turned into the Registrar's office, you will have 48 hours to move out of college housing. We encourage you to let your roommate know you are leaving Hope.
- You will need to arrange a checkout time with your Resident Director (RD) or Resident Assistant (RA). During the checkout process you will:
 - Turn in all your keys to the residence and/or mail key
 - Complete a walk-through of your residence to complete a Room Condition Report (RCR).
 - If you live out of state or abroad and require more time for the move out process, please consult with the Director of Residence Life or the Dean of Students.

Readmitting to Hope

To apply to return to Hope, go online to hope.edu/apply.

- Select the [Application for Readmission](#) under Previously Enrolled Students.
- If you want to register at the same time as other degree-seeking students, an application for fall semester should be submitted by March 1 and an application for spring semester should be submitted by October 1.